**Submission Checklist**

Ensure that the following items are present within submitted manuscripts:

One author (the student) has been designated as the corresponding author by providing contact details (E-mail address).

Your submission is accessible to a reader outside of your discipline: use of area-specific vocabulary is minimised, complex topics are clearly explained, and jargon is absent. **All content** published must be accessible to non-expert audiences, content must be presented in a logical way, and the argumentative flow of submissions must be clear and respectful to readers, subjects, and reviewers/editors. More information on this can be found in the **Editorial Policy**.

Your submission fits the basic structural requirements for the journal (i.e., word/page count; font, text, and language guidelines; structuring requirements). For more information, please see the **Editorial Policy, Peer Review Guidelines, and The Boolean style sheet**.

All page count limits must be adhered to. No submission should be longer than 7 pages and no shorter than 2 pages in its entirety (inclusive of the cover/title page, the main body, all Figures, and all references/suggested readings), approximating to ~1000 – ~2500 words. If references are included in a Further Reading section, there should be no more than 10 key sources.

A Cover/Title Page has been included with all the necessary information (E.g., Keywords; Contact Information (email) for **one** corresponding author; Submission Title; Abstract; Declaration of Interest).

All Figures/Tables/Pictures referenced to are included with relevant captions, titles, and/or descriptions. All Figures/Tables/Pictures should also be appropriately sized for the content they convey and easy-to-read in nature. Figures and tables should contribute significantly to the article content on top of the main text and should not exceed 1 page in length or width.

It is clearly indicated in the title if colour should be used in any part of your manuscript should printed editions of the journal be released. For example: *Figure 1: X, Y, and Z* [COLOUR PLEASE]. This will be removed in published versions but kept on record.

Further considerations:

All references mentioned in the Reference List/Further Reading section are cited. Importantly, in-text citations and referencing are not mandatory, but are encouraged to be concise if present. A Further Reading section, which draws on fundamental sources (no more than 10) may be included instead.

Permission has been obtained for the use of copyrighted material from other sources (including the Internet).

A declaration of interest's statement is provided on the cover page, even if the authors have no competing interests to declare.

Journal policies detailed in this guide have been reviewed.

Authors have acquired permission from supervisors to publish this manuscript in *The Boolean* and you have submitted the mandatory signed Author-Supervisor Form alongside your submission.

Submission files checklist:

Main manuscript including: Title page, Main Text [Body, Figures, Tables, Pictures], and References/Suggested Reading.

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